

TOWN OF MORRISON SHORT-TERM RENTAL PERMIT APPLICATION

Please complete and submit the following information to the Town Clerk:

1. _____ New/Initial application for a Short-Term Rental (STRP) Application/review fee: \$100
2. _____ Renewal of an existing STRP (Renewal fee \$100) Provide updated information as necessary
3. _____ State of Wisconsin Sale and Use Tax Permit
Sales and Use Tax Number: _____
State of Wisconsin Sales and Use Tax Permit, see attached link:
<https://www.revenue.wi.gov/Pages/SalesAndUse/Home.aspx>
4. _____ Proof of registration with the Brown County Health Department. Please contact the Brown County Health Department, (920) 448-6400. (new/initial applications only)
5. _____ A lease agreement example provided that indicates language regarding compliance with parking, noise and other applicable Town of Morrison ordinances being met during occupancy of the structure.
6. _____ Proof of insurance.
7. _____ Copy of Fire Inspection completed by the local Fire Department

Address of Short-Term Rental Property: _____

Tax Parcel Number of Property: _____

Number of Bedrooms: _____

Number of Parking Spaces provided on site: _____

Local Representative Name: (A property owner or his or her designee who resides within 40 miles of the property and manages the short-term rental.)

Name: _____

Address: _____

24 hour contact phone number: _____ Email: _____

I, _____, the undersigned applicant:

- Acknowledge receiving a copy of or are aware of the Short-Term Rental Ordinance, Public Nuisance Ordinance, Disorderly Conduct Ordinance, and Ban on Overnight Parking Ordinance and will abide by them.
- Agree to assure that use of the premises by short-term rental occupants will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties;
- Authorize the Town of Morrison to verify information contained in the application;
- Acknowledge that the residence may not have been designed, constructed or inspected as a commercial lodging establishment;
- Agree that the local representative shall be reasonably available to handle any problems arising from use of the short-term rental unit; and
- Will provide written notification if the local representative changes temporarily or permanently to the Town of Morrison

I hereby certify that I have answered all the questions contained herein and know the same to be true and correct. Further, I understand that any approval issued, based upon false information or misrepresentation provided by the applicant, will be null and void and subject to penalty as provided by law and ordinances.

Signature of Applicant

Date

Submit this application to Clerk Colleen Magley, Town of Morrison, 3792 Park Rd, Greenleaf, WI 54126 or email to morrisontownhall@gmail.com. A separate application must be submitted for each short-term rental property.